

System Update Release

September 1, 2008

The FMIS Team is pleased to announce the release of modifications to the FMIS. The changes were designed in response to user requests to enhance usability of the features of the system.

On Monday, September 1, 2008, the following changes were implemented in the FMIS4 and FMIST environments:

- * Launching of the W96A (FHWA37) report from the Project Header
- * Options added to the Project Single Signatory Justification screen
- * Enhanced notification of project update restrictions pending Delphi extraction
- * Display of system name on form screens in FMIST

We invite you to utilize these new features and provide us feedback on the utility of the changes. Please send us your comments via email addressed to "FMIS Team".

Launch W96A from Project Header Screen

The Project Header screen now includes a button entitled "FHWA 37 Rept". This button can be used to generate the current or previous versions of your W96A Report. In order to print the W96A document, please follow these instructions:

- 1) Input the applicable Federal Project Number.
- 2) Verify the Project shown is correct.
- 3) Using the drop-down tab next to "Version", select the desired version of the Project.
- 4) Click "FHWA 37 Rept" located on the upper right-hand side of the Project Header screen.
- 5) The W96A report will open in a separate window and is available for printing or downloading to your computer.

The screenshot shows the 'PROJECT HEADER INFORMATION' screen in the FMIS system. The 'FHWA 37 Rept' button is highlighted with a red circle. The screen is divided into several sections:

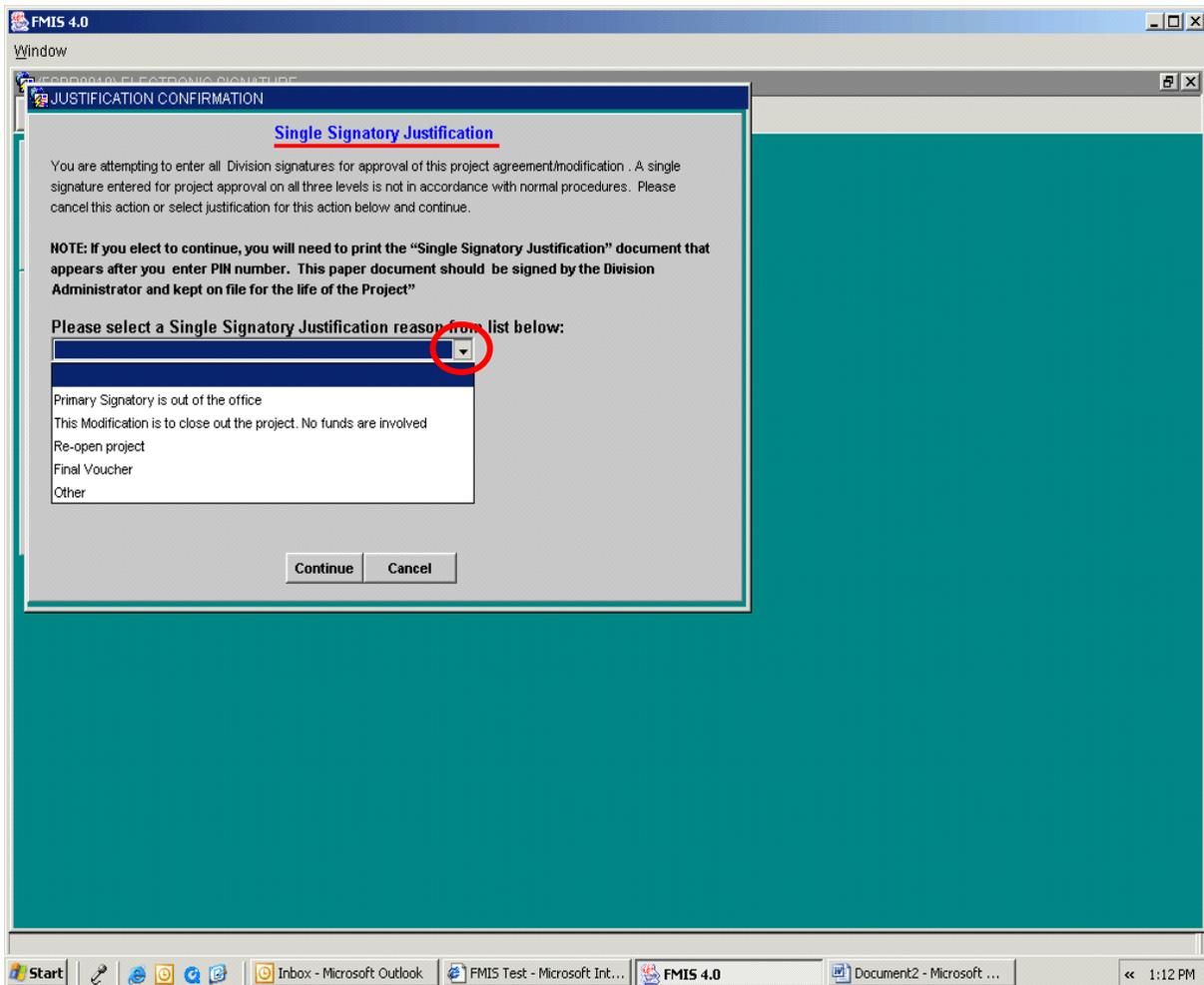
- GENERAL PROJECT INFORMATION:** Includes fields for Transaction, Business Month, Project Status (Active), Project Description (MDS & MD 637, WIDE & RESURF), and a Version dropdown menu (CURRENT).
- GEOGRAPHICAL INFORMATION:** Includes Demo Id, Standard Place Code (NA), and Inventory Route #.
- PROJECT STATUS DATES:** Includes Est Construction Date, Project Completed Date, Final Voucher Paid Date, and Last Action Date (06/01/2007).
- EFFECTIVE AUTHORIZATION DATES:** Includes PE, ROW, Construction (06/01/1999), SPR, MCSAP, and Other fields.
- PROJECT COST:** A table showing funding sources:

Category	Amount
Adv. Construction	\$0.00
Federal Funds	\$5,670,765.00
State Funds	\$1,744,516.00
Local Funds	\$0.00
Private Funds	\$0.00
Non-Monetary Donations	\$0.00
Other Funds	\$0.00
Total Cost	\$7,415,281
Adv. Const. Converted	\$0.00
Expenditures	\$5,557,056.00

Project Single Signatory Justification

This is an exciting change within the FMIS Projects Information module on the Single Signatory Justification page. The new design improves efficiency by minimizing input, thereby making the process simpler for those who approve projects.

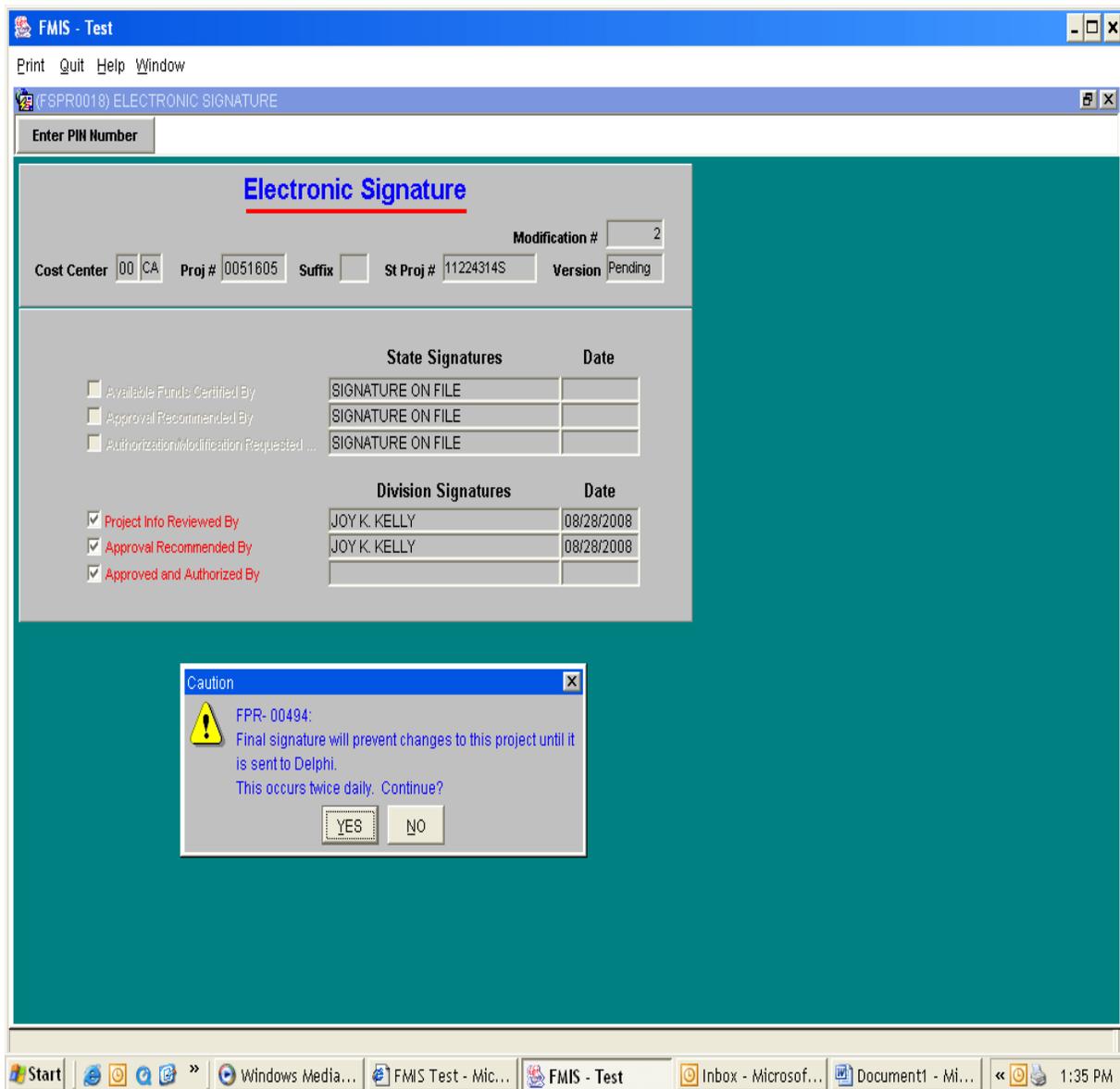
In the past, Division users who signed (approved projects) on all three levels of a project were required to provide an explanation for the deviation from the normal procedure. We have revised the Single Signatory Justification screen to include the most commonly reported justifications. There are now five justification options in a drop-down selection list. This change eliminates the need for users to type in the explanation. If the options provided do not adequately explain the reason for the single signature, the user can select the option labeled "Other" from the selection list. Selection of this option opens a blank field where the user can provide their own worded justification that better explains their distinctive situation.



Project Update Restrictions Pending Delphi Extraction

Changes to recently approved projects in FMIS are prohibited until the DELPHI obligation extraction has taken place. This procedure was deemed necessary to ensure that all current entries were sent to DELPHI. Previously, after a project was signed at the final level, users were advised that projects could not be revised again until the Delphi extraction. This current system modification notifies project signers **before** the project is approved. This allows signers an opportunity to ensure before approval, that there are no other updates needed on the project.

When the final level of approval is selected, the Caution message below will appear:



FISCAL MANAGEMENT INFORMATION SYSTEM

It is important that signers make any needed changes before selecting YES. After Final approval has been applied, the project will remain gray until the obligation extract has been sent to DELPHI. The Information message shown below will be displayed:

The screenshot displays the 'FMS - Test' application window. The title bar reads 'FMS - Test'. The menu bar includes 'Print', 'Quit', 'Help', and 'Window'. The main window title is '(FSPR0013) PROJECT INFORMATION'. The menu bar contains 'Open', 'NewPrj', 'Save', 'PickLst', 'Hst', 'Clse', 'Reppn', 'Window', 'Resib', 'Conv', 'Doc', 'Sign', 'Home', 'Dtl', and 'FHWA 37 Rept'. The main content area is titled 'PROJECT HEADER INFORMATION' and includes fields for 'Cost Center' (00), 'CA', 'Proj #' (JKDT001), 'Suffix', 'St Proj #', and 'Version' (CURRENT). Below this is the 'GENERAL PROJECT INFORMATION' section with fields for 'Transaction', 'Business Month', 'DUNS #', 'Project type', 'Number', 'Project Prefix', 'Project Status', and 'Project Description'. The 'GEOGRAPHICAL INFORMATION' section includes 'Demo Id', 'Standard Place Code', 'Inventory Route #', and 'Mile Point Number' (Beginning, Ending). The 'PROJECT COST' section lists 'Adv. Construction', 'Federal Funds', 'State Funds', 'Local Funds', 'Private Funds', 'Non-Monetary Donations', 'Other Funds', 'Total Cost', and 'Adv. Const. Converted'. The 'EFFECTIVE AUTHORIZATION DATES' section includes 'PE', 'ROW', 'Construction', 'SPR', 'MCSAP', and 'Other'. The 'Related Projects' section shows 'ST PROJECT #' and a 'Delete' button. A 'Note' dialog box is open, displaying the message: 'FPR- 00493: Changes to this project are temporarily disallowed until the most recently signed change is sent to Delphi. Changes are sent twice daily.' The dialog box has an 'OK' button. The Windows taskbar at the bottom shows the Start button, 'Windows Media...', 'FMS Test - Mic...', 'FMS - Test', 'Inbox - Microsof...', 'Document1 - Mic...', and the system clock '1:16 PM'.

FMIST - Display of System Name on Form Screens

Currently, all screens in the FMIST and FMIS4 system environments appear exactly alike. With the current FMIS System Update Release, the FMIS Test environment forms will display "**FMIS ---TEST---**" on the uppermost menu bar on most forms or screens. This change was incorporated into the FMIS module in order to assure the user that they are testing in the correct environment. In the past, a user would need to completely exit FMIS Test in order to verify their current FMIS operating environment (i.e. Test - FMIST or Production - FMIS4).

Users are encouraged to use the FMIS Test environment for self-training and introduction of the system to new hires. No changes made in the FMIST are recorded in the FMIS4 production system. All FMIS users are allowed access to the FMIS Test system and access can be granted by contacting your local FMIS Sponsor.