



Memorandum

Subject: Revised Guidance for Preparation for Fiscal
Management Information System (FMIS)
Modernization

Date: May 30, 2014

From: 
Elissa K. Konove
Chief Financial Officer

In Reply Refer To:
HCF-1
(HCF-2014-003)

To: Division Administrators

This memo provides revised guidance for State Departments of Transportation for preparation for modernization of the Fiscal Management Information System (FMIS). Implementation of FMIS 5.0 is scheduled for October 2014.

The primary attachment for this memorandum is the revised "FMIS State Preparation Guide". This document includes XML, geospatial rule and other changes. A summary of changes is also attached to highlight the key differences between the revised FMIS State Preparation Guide and the prior version, which is dated 11/06/2013.

Actions Required

Division Administrators should provide this guidance to State DOTs, with the primary audience being State financial and technical personnel who are involved with FMIS, current bill, or their associated software interfaces.

The guidance should also be distributed to State and Division Highway Performance Monitoring System (HPMS) coordinators, as they are familiar with the State's geospatial reference data.

If you have any questions about this guidance, please email CurrentBillSupport@dot.gov for Current Bill related questions or FMIS-5-Support@dot.gov for all other topics.

Future Revision to This Document

This document is subject to further revision as the FMIS 5.0 project progresses.

Appendix F of the FMIS State Guidance lists the changes to the FMIS 5.0 business rules that are planned but are not yet reflected in this version of the State Preparation Guide or the FMIS software. These changes will be implemented prior to FMIS 5.0 going live in October 2014.

If a revision to the document becomes necessary, it will be distributed to the States via the FHWA Division offices, and will be posted to the FMIS modernization link on the FMIS User News and Information web site (FUNI). The FUNI site is available as an option on the Help menu in production FMIS.

The purpose of revisions will be to improve the document's usability in response to comments from the field, as well as to make technical changes, which are expected to be minor if they occur.

cc: Associate Administrators
Chief Counsel
Director, Innovative Program Delivery
Directors of Field Services
Federal Lands Highway Division Engineers
Director, Technical Services